

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

February 28, 2013

5:30 P.M.

MINUTES

Present: Mayor Donald Kasprzak, Councilors Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent: Councilor Tim Carpenter (W1)

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on February 14, 2013 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Case; Seconded by Councilor Tiffer

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending February 27, 2013 in the amount of \$ 254,052.67 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Calnon

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of February 14 – February 27, 2013
- Report from the Building Inspector's Office February 11 – February 22, 2013
- Report from the Parking Violations Bureau for January 2013
- Report of the Public Safety Committee meeting held on February 21, 2013

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor Case; Seconded by Councilor Jackson

Roll call: Councilors, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council in the amount of \$ 632,085.28 are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Rabideau; Seconded by Councilor Case
Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

6. PERSONS ADDRESSING COUNCIL:

Jason Lacey 30 Waterhouse Street said I wanted to get something prepared tonight, it didn't happen. So I am going to be kind of nervous. I've never spoke in front of a crowd. I've lived in Plattsburgh all my life. I have 2 children so when this public safety whole thing's going on it kind of concerns me. I notice that there is a lot of talk about the Fire Department and the Police Department budgets. And how they it seemed like in the paper it was more of a trying to defend a police department budget that's above and beyond everybody else's budget by talking bad about the fire department and validate it by taking cheap shots like "oh, they're sleeping so we deserve more" and this and that. I think that kind of behavior there's just no place for that. There's nothing positive that can come from that kind of thing. As a citizen with 2 kids I think both services are an asset to me. I treat them equally. When I have that peace of mind knowing that I have a fire department and a police department that are protecting me at all times. Not one is more valuable than the other. Whether one is sleeping you should point out the positives. I grew up; my dad was a fireman for 30 years back in the 90's this whole same thing. I've lived through it. I watched my dad come home going through this same thing saying 24 hour shifts this and that same things that are coming up now. I watched how much it bothered him knowing what he went through every day. I think right now it just seems like this is petty and I don't think there is anything positive that can come from it. I think Jackson said there should be some equity in their departments with the general fund so no department outweighs another. And I think that's the direction that this is going and I don't like the way it's going right now. I think back in the 90's you knew when you look at them or I've done a lot of research now. I've seen the numbers I know what they are. Back in the 90's you had a fire department with 46 men you were saying the minimum staffing clause was 46 back then now it's 36. And I sat in on the Public Safety meeting the other night and I got an explanation of the Assistant Chief that was here that this is the all-time low staffing requirements right now that they're running bare bones and that concerns me knowing I have 2 kids at home. When I'm not there it's an insurance policy for me. In the 90's you look at a fire department 46 men the police department had 42 at the same time. Now you have 56 in the police department and 36 in the fire department. The only thing that can come up is a manning clause. I think that's there for a reason to protect the citizens of Plattsburgh. I think the Assistant Chief would know best on how to protect the city. I think there should be some kind of equity coming in. I noticed there was the Police Chief was talking about hiring 4 at the Public Safety Meeting. I saw how can we expedite the process can we make it any easier for you. And before that there was a comment made well the fire department's not talking about a 36 man there not going to talk about their manning clause we're not even going to even deal with that. This is all I've seen the lawyer's cost I know how much they cost and I know how much this is costing me. Instead of saying you know they're down to 36 maybe we should try to bring it in. Maybe back in the 90's maybe we can try to bring the police

department in line a little with the fire department. They're both great services appreciate both of them and I want both of them. But there needs to be some equity. You want to say there's 4 major fires in a year well maybe there's 4 major fires because they're there in a short period of time. Use the number's in a positive way to promote things in the city not in a negative light. Everybody's pretty much sick of the negative comments all the time. There an asset here. They've got an ambulance service that's making revenue here. I just don't see what's going on I don't understand. Numbers can be played with manipulated with. I've looked as a taxpayer my assessment's going up it said in the paper they're averaging 2% going up every year. When I do research I can make it look really bad for somebody. I look in the paper and I see your [pointing to the Mayor] assessment, I see the Police Chief's assessment going down from 360 to 300 from 338 to 318. Mr. Tiffer on the south end going from 104 up to 120. You can say yeah this is great because now there's more affordable houses in the city on that end. Or you can say why is this happening to certain. I've done research and I know what our houses are selling for I've done a lot of research because I just don't like what's going on. And I hope there can be some kind of talks maybe meet in the middle 44 fire 44 police. Try to cut it down 44 of each that cuts 4 position right there and saves the city money. And you both have a paid professional service that we all can appreciate.

Mayor Kasprzak said thank you and for the record you are a city firefighter.

Jason Lacey 30 Waterhouse Street said yes absolutely.

Mayor Kasprzak said I just want to make sure everyone knows that.

Jason Lacey 30 Waterhouse Street said and a city taxpayer.

7. **OTHER ITEMS:**

A. RESOLVED: In accordance with the request therefore the Common Council approves continuing the contract with ELMORE SPCA, INC. for Animal Shelter Services for 2013 for the sum of \$10,868 which is the same as last year.

By Councilor Calnon; Seconded by Councilor Case
Discussion: None
Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)
ACTION TAKEN: Adopted
Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves continuing the contract with Ron Santor as the Director of the Zone 9 Police Academy 2013 for the total cost of \$15,000 which is the same as last year.

By Councilor Calnon; Seconded by Councilor Jackson
Discussion: None
Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Engineer to advertise for bids for Contract # 2013-04 "Boynton Avenue Improvements, North Catherine Street – Lozier Place."

By Councilor Tiffer; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves Contract #2010-1 "Laboratory Services Water Pollution Control Plant" be extended for one year to Adirondack Environmental Services for the total amount of \$100,300.

By Councilor Case; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

E. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from November 1, 2011 to November 30, 2011 in the total amount of \$6,360.77. The percentage of write-offs for this period is .57%.

By Councilor Jackson; Seconded by Councilor Rabideau

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

F. RESOLVED: In accordance with the request therefore the Common Council approves the Community Development Office for permission to advertise for bids for Housing Rehab (Parrotte – 36 Olivetti Place).

By Councilor Rabideau; Seconded by Councilor Tiffer

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

G. AUTHORIZATION TO INSTALL DIGITAL SIGN ON CITY PROPERTY

RESOLVED: Pursuant to City Code § 270-26 Q the installation of a digital sign on city property is approved on the terms set forth in the recommendation of the Planning Board in its letter to the Mayor and Council dated February 4, 2013, a copy of which is made part of the minutes of this meeting.

By Councilor Tiffer; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

H. RESOLVED: In accordance with the request therefore the Common Council approves Erin McCartan from Special Olympics New York to hold the Polar Plunge on Saturday November 16, 2013 at the Plattsburgh City Beach.

By Councilor Tiffer; Seconded by Councilor Rabideau

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

I. RESOLVED: In accordance with the request therefore the Common Council approves Carrie Trombley to hold a zumbathon for cystic fibrosis on April 13, 2013 at the City Recreation Center.

By Councilor Tiffer; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

J. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF COMMISSIONER OF THE PLATTSBURGH HOUSING AUTHORITY BOARD TO PAUL GRASSO EFFECTIVE APRIL 6, 2013.

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

K. AUTHORIZATION TO REQUEST PROPOSALS FOR MARINA OPERATION AND

BUILDING LEASE

RESOLVED: The Corporation Counsel is authorized to advertise a Request for Proposals to establish and operate a public marina on city property and for the lease of the 2500 sf. building, both at the easterly end of Dock Street. The terms of the Request for Proposals dated February 2013 are approved.

By Councilor Rabideau; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

L. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2013 General Fund Budget by an increase of \$5,000.00 equally in estimated revenues and appropriations for asset seizure funds received to cover a petty cash advance.

By Councilor Calnon; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

M. Motion to waive rule 4 for initial consideration "Request from Joslyn McArdle to hold the March of Dimes March for Babies at Penfield Park on May 4, 2013," "Request from the Autism Awareness Walk Committee to hold their annual Walk at the Oval on Saturday April 27, 2013 and that the inside lane of the US Oval be closed from traffic during the actual Walk (11 – 11:45 am)," "Request from Bill Treacy Manager MLD for Tim Carter attend the "Traffic Signal Training" in Syracuse, NY from March 3 – 6, 2013 at a cost not to exceed \$837."

RESOLVED: In accordance with the request therefore the Common Council approves Joslyn McArdle to hold the March of Dimes March for Babies at Penfield Park on May 4, 2013.

By Councilor Tiffer; Seconded by Councilor Calnon

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

RESOLVED: In accordance with the request therefore the Common Council approves the Autism Awareness Walk Committee to hold their annual Walk at the Oval on Saturday April 27, 2013 and that the inside lane of the US Oval be closed from traffic during the actual Walk (11 – 11:45 am).

By Councilor Tiffer; Seconded by Councilor Rabideau

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

RESOLVED: In accordance with the request therefore the Common Council approves Tim Carter to attend the "Traffic Signal Training" in Syracuse, NY from March 3 – 6, 2013 at a cost not to exceed \$837.

By Councilor Jackson; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the "TASER Instructor Recertification" in Saratoga Springs, NY from April 25 – April 26, 2013 at a cost not to exceed \$374 and will be expensed to the Asset Forfeiture account (DOJ).

By Councilor Calnon; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

B. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the "New York State Police Sex Offense Seminar" in Albany, NY from May 5- May 10, 2013 at no cost to the City. All costs are being paid by the Clinton County Child Advocacy Center.

By Councilor Case; Seconded by Councilor Calnon

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

C. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the "New York State Academy of Fire Science Fire/Arson Investigation Training" in Montour Falls, NY from June 2 – 7, 2013 and June 9 – 14, 2013. The total cost will not exceed \$2,494.50 and will be expensed to the Asset Forfeiture Fund (DOJ).

By Councilor Calnon; Seconded by Councilor Rabideau

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

D. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the “New York State Academy of Fire Science Fire Behavior/Arson Awareness/Principles of Fire Training” in Montour Falls, NY from May 4 – 10, 2013. The total cost will not exceed \$1,339.50 and will be expensed to the General Fund.

By Councilor Case; Seconded by Councilor Calnon

Discussion: None

Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

ACTION TAKEN: Adopted

Follow up Action: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Joslyn McArdle to hold the March of Dimes March for Babies at Penfield Park on May 4, 2013. **(Move to agenda under “Other Items” Letter M)**
2. Recommendation from the LCLDC Loan Review Committee that a loan be approved for Mike Racine – 305 Margaret Street.
3. Request from City Engineer that the Mayor be authorized to sign Supplemental Agreement Not. 2, Comptrollers Contract # D032301, NYSDOT PIN 775314 “South Catherine Street Reconstruction.”
4. Request from Apostles for Life to use 3 parking spaces in front of 66 Brinkerhoff Street, Friday, March 29, 2013 from 9:30 a.m. to 11:30 am for a prayer vigil.
5. Request from City Clerk Keith Herkalo to refund Cheryl Zavala \$30 of the Taxi Operator Fee because she decided to retire after she had applied for renewal of her Taxi Operator License.
6. The Regular Common Council meeting scheduled for Thursday, March 28, 2013 will be changed due to the Good Friday Holiday to Wednesday, March 27, 2013 beginning at 5:30 pm. The work session will begin at 5 pm.
7. Request from the Plattsburgh Farmers and Crafters Market group to manage the Farmers Market for the 2013 market season from May 11 - October 12, 2013.

8. Request from the Autism Awareness Walk Committee to hold their annual Walk at the Oval on Saturday April 27, 2013 and that the inside lane of the US Oval be closed from traffic during the actual Walk (11 – 11:45 am). **(Move to agenda under “Other Items” Letter M)**
9. Request from City Clerk Keith Herkalo for approval of 2013 Street Drives.
10. Request from Kevin Farrington for permission to advertise for Contract # 2013-08 “Request for qualifications for Stormwater Conveyance System & Green Infrastructure Planning.”
11. Request from Club Caribbean to hold a “Street Jam Carnival” on April 20, 2013 from 3:00 – 5:00 pm blocking off a section of Rugar Street from Memorial Hall to Hood Hall.
12. Request from Bill Treacy Manager MLD that Bid # 2013-1-2 “St. Lawrence 1 and 3 Substation Upgrades – Phase 2 46kV Circuit Breaker” be awarded to Alstom Grid LLC in the total amount of \$325,075.
13. Request from Bill Treacy Manager MLD that Bid # 2013-1-3 “St. Lawrence 1 and 3 Substation Upgrades – Phase 2 46kV Relay Panels” be awarded to AZZ/Central Electric in the total amount of \$114,642.
14. Request from City Engineer for permission to advertise for bids for Contract # 2013-09 “Hazardous Material Abatement for Champlain Valley Transportation Museum.”
15. Request from Police Chief Desmond Racicot for two Police Officers to attend the “New York Tactical Training Conference” in Verona Falls, NY from April 22 - 25, 2013. The total cost will not exceed \$1,139.81 and will be expensed to the Asset Forfeiture Fund (Treasury).
16. Request from Bill Treacy Manager MLD for Tim Carter attend the “Traffic Signal Training” in Syracuse, NY from March 3 – 6, 2013 at a cost not to exceed \$837. **(Move to agenda under “Other Items” Letter M)**

10. NEW BUSINESS:

Councilor Rabideau said at the last meeting I asked for a report on the animal control officer today’s packet provided all the information. We received a report from Lt. Scott Beebie in reference to Mr. Burgess our Animal Control Officer and what he handled in 2012 for complaints and I would imagine also picking up and securing these particular animals or what we might call wild animals. 77 skunk complaints, 12 coyote/fox complaints, 27 raccoon complaints, 2 pigeon complaints, 22 woodchuck complaints, 1 porcupine complaint, 1 bat complaint. Total number was 142 complaints for the year that he handled. And most likely picked up I would say the skunks for sure. I think it is well worth the money like we said last time to have an animal control officer in the city and received only good reports about him.

Councilor Jackson said there is going to be hopefully a very brief MLD Board meeting after this meeting.

Councilor Tiffer said I don't know if my memory serves me correctly but I thought we had created a schedule for all the meetings so wouldn't 6 not be necessary?

Councilor Calnon said it was on the schedule wrong. Good Friday wasn't one of the holidays on my calendar.

Mayor Kasprzak asked for a motion to go in to Executive Session regarding a pending litigation matter:

By Councilor Calnon; Seconded by Councilor Jackson
Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

Motion to Adjourn by Councilor Jackson; Seconded by Councilor Tiffer
Roll call: Councilors Tiffer, Rabideau, Calnon, Case, Jackson
(All voted in the affirmative)

MEETING ADJOURNED AFTER EXECUTIVE SESSION: 6:06pm

2/28/13 Read and Submitted into minutes
(During work sessions)

To: City of Plattsburgh Common Council and Mayor
From: Adam Hainer
Re: Lack of Space at Farmers Market
February 27, 2013

I am addressing you today on behalf of my farm and business, Juniper Hill Farm, and our multi-farm cooperative. Our cooperative currently serves 150 families throughout Clinton and Essex counties with our Community Supported Agriculture (CSA) vegetable subscriptions, including an in-season weekly CSA drop-off and market at CVPH for employees. While these subscriptions are vital to our business we eagerly seek retail outlets for our products, including farmers markets throughout the region.

For the past three years we have applied for market space at the Saturday downtown market and each year we are told the market does not have room. This year we will apply, but before our application has even been sent out we were told that there is not room for us.

Unfortunately, we are not the only local agricultural producer to be turned down for space. Recently, a man who is moving his mushroom farm to the area was told by the market manager that runs the farmers and crafters market that, "well mushrooms are hardly enough to have a table at a farmers market with and we don't have enough room." There are no vendors at the Saturday market that sell locally grown mushrooms. Between my farm and the mushroom grower and many others, we know that there is demand for spaces at the Saturday market. What we don't know is why there is a limit and does the City impose that limit. Further, is this space limit being addressed to meet the demand of both vendors and consumers?

I certainly understand that the city council does not run or control the board of the Plattsburgh Farmers and Crafters Market. I do know that the farmer's market pavilion is owned and maintained by the city for the benefit of the public. The Plattsburgh North Country Chamber of Commerce has identified agri-tourism as a key factor in economic development for the region. As new business owners we have seen the demand for locally produced vegetables and meat grow significantly over the past few years. We know consumer demand is high.

Currently New York state and Cornell Cooperative Extension and the Adirondack Harvest organization are making incredible efforts to increase the number of small farms in the state and in our region. In fact, nationwide, 2012 was the first year in a long time that the total number of small farms in the United States actually grew. While dairy farms in Upstate are struggling, new farm ventures such as wineries, micro dairies, and vegetable farms are occupying the fallow land.

Demand is increasing and production continues to grow. Residents in the City of Plattsburgh are being under-served; however, because the market pavilion the resident actually own isn't letting vendors sell to them. Potential farmers are being turned away and consumers are not being offered the widest variety of locally produced agricultural products available. Certainly, the pavilion may be full, but the parking lot is large enough to accommodate 10 or more farms / vendors with pop-up tents.

My experience as a vendor at several other markets where we use only pop-up tents has shown one fact that we see time and time again: more vendors equal more customers at the market. I am asking the Common Council to approve and advocate for an increase in the number of vendors at the City's Saturday Farmer's Market.

I have worked hard to try and gain a vendor stall at the City of Plattsburgh's Farmers Market Pavilion for the Saturday Market, but the board that controls the market has repeatedly turned my business and others away. We who have been turned away don't know the best method to address our concerns to the Plattsburgh Farmers and Crafters Market Board. Their organization's board minutes, agendas and even the date and time of the meetings are nowhere to be found. Bylaws and the names of the board members do not exist in the public domain. Phone calls are not always returned and I have been waiting for an email response to my questions for weeks. The public deserves a better-managed farmers market with a wider selection of locally produced goods.

Many of the small producers that are being turned away are 100% producers – They grow or raise everything they sell. I would like to point out and ask the city council if they are aware that according to my understanding of the rules of the Plattsburgh Farmers and Crafters Market, a vendor is allowed to buy in 50% of their product. This means up to 50% of the product at that market can be purchased off a truck just like anything you'd find in the grocery store. I believe this would be a surprise to many consumers. The name, Plattsburgh Farmers and Crafters Market implies that the food at the markets is produced by the sellers and not purchased from a produce distributor.

Further, by turning away farms that produce 100% of their product the board has turned away competition. Competition benefits consumers.

Please encourage the Board of Directors of the Plattsburgh Farmers and Crafters Market to address the space issue and expand the farmers market. Locally produced agricultural products benefits consumers, vendors and the city and access to a wider variety of products should be made available.

Thank you,

Adam Hainer



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

February 4, 2013

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

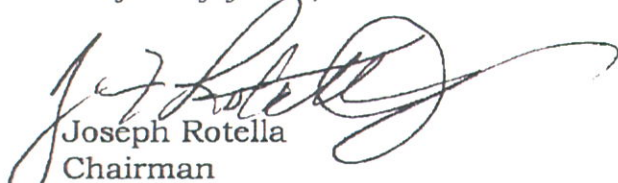
**Ref: Application for Digital Sign
For Recreation Department;
PB# 2013-01**

Dear Mayor & Common Council:

At the regular meeting held on January 28, 2013, the Planning Board reviewed a request from the City Recreation Department to install a Digital Sign at the Crete Civic Center/Plattsburgh City Beach Entrance.

Pursuant to Chapter 270-26(A) for Digital Signs located on City property, the Planning Board must provide a recommendation to the Common Council, prior to the Council's approval. The Planning Board, having reviewed the application, hereby recommends that the Common Council grant approval of the proposed digital sign. We further recommend that the proposed sign should be larger in size given the location along a 4-lane divided highway in a non-residential area and given the size of the beach parcel. We also recommend that the sign include graphics capability in addition to simple messaging.

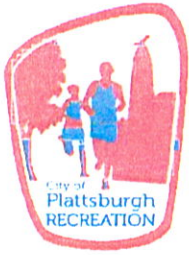
Very truly yours,


Joseph Rotella
Chairman
Planning Board

/dn

CC: Building Inspector
City Engineer
Assessment Dept.
City Clerk
Steve Peters, Recreation Dept.

[illegible]



PB#2013-01

Date: January 18, 2013
To: City of Plattsburgh Planning Board
RE: Digital Sign Recommendation Request

City of Plattsburgh Planning Board:

As required by the City's local law regulating the installation of digital signs, I am seeking your recommendation to the City Council that the Recreation Department be able to install a digital sign at the Crete Civic Center/Plattsburgh City Beach entrance.

Its location on the property will be in the same location as, and will replace, the current back-lit display sign. The approximate size will also be similar (~7'10" wide x 3'10" high). The new digital sign will also be double-sided and will be viewable from both directions on Route 314. With the high traffic on that thoroughfare, this sign will serve the community well for notices of emergency and safety concerns, community events, and other related announcements. It is our goal to have the sign be network-connected so that any updates and changes can be made remotely and in a timely manner. While the area is zoned RC-1, there are no residences within viewable distance of the sign. Finally, the sign will conform to all rules and regulations as outlined in the local law, approved by the City Council on October 20, 2011.

Aesthetically, the beach entrance and the sign posts will take on a "nautical" feel. I have attached the entranceway redesign plans for your information. We plan on holding the sign in place with two 10" diameter wooden posts with decorative nautical rope wrapping the tops of the posts. The sign would be located approximately 4' off the ground. Also for your information, I have attached examples of similar signs to the one we will be purchasing.

Should you have any questions, please do not hesitate to let me know.

Sincerely,

Steve Peters

Superintendent of Recreation | City of Plattsburgh, Plattsburgh, NY 12901 | p: 518.324.7709



7'

7'10"

3'10"

MENNEN SPORTS ARENA

MORRIS COUNTY
PARK SYSTEM

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FALL
LEARN-TO-SKATE
CLASSES

1161





Bogey Macaws

AMERICAN GRILLE

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golfspringwood.com





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DAKTRONICS

GALAXY

Understanding your tax
issues by H&R Block
Thursday, March 18th
7:00pm to 8:30pm-\$5.00